

Annual Quality Assurance Report (AQAR)

(2013-14)

GOVERNMENT POST GRADUATE COLLEGE RANIKHET

Submitted to:



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution

GOVERNMENT POST GRADUATE COLLEGE RANIKHET

1.2 Address Line 1

Government Post Graduate College Ranikhet

Address Line 2

City/Town

Ranikhet (Almora)

State

Uttarakhand

Pin Code

263645

Institution e-mail address

principaldr.cram@gmail.com

Contact Nos.

05966220372, 8954710069

Name of the Head of the Institution:

Dr. Chandra Ram

Tel. No. with STD Code:

05966220372

Mobile:

8954710069

Name of the IQAC Co-ordinator:

Smt. Shashi Purohit

Mobile:

9411348630

IQAC e-mail address:

shashipurohitrkt@gmail.com

1.3 NAAC Track ID (EC Number) **EC/62/RAR/013**

1.4 Website address:

<http://www.jdvffgpgcranikhet.org/>

Web-link of the AQAR:

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	70.20	2004	5 YEARS
2	2 nd Cycle	B	2.37	2013	5 YEARS
3	3 rd Cycle				
4	4 th Cycle				

1.6 Date of Establishment of IQAC :

15/02/2013

1.7 AQAR for the year (for example 2010-11)

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ (DD/MM/YYYY)
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ (DD/MM/YYYY)
iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐
Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒
 Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐
 TEI (Edu) ☒ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

KUMAUN UNIVERSITY, NAINITAL

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc **N.A.**

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

5

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

0

2.4 No. of Management representatives

0

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

0

2.8 No. of other External Experts

2

2.9 Total No. of members

8

2.10 No. of IQAC meetings held

4

2.11 No. of meetings with various stakeholders:

No.

4

Faculty

1

Non-Teaching Staff Students

1

Alumni

1

Others

1

2.12 Has IQAC received any funding from UGC during the year?

Yes

☐

No

☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

NO

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.

International

National

State

Institution Level

1

(ii) Themes

Inter Departmental Teaching Techniques

2.14 Significant Activities and contributions made by IQAC

1. IQAC of our college convened special meetings of IQAC to thoroughly discuss, analyse and to whatever extent possible, initiate quality sustenance and quality enhancement measures, so as to prepare the college for the 3rd cycle of Accreditation due in in 2018.
2. A drinking water storage facility with the capacity of 5000 litre was established alongwith in-housing small overhead water tanks as per the needs of various blocks situated in the campus.
3. Installation of water purifiers for safe and healthy drinking water.
4. Installation of 17 fire extinguishers.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ol style="list-style-type: none"> 1. Development of basic infrastructure/ lecture rooms/ playground/conference room etc. 2. Upgradation of labs and purchase of new instruments. 3. Organising inter-departmental seminar / workshops. 4. Digitalization of the Library 	<ol style="list-style-type: none"> 1. Installation of smart boards and use of laptops by faculty members. 2. Purchase of new lab Instruments for various departments. 3. Beautification of college campus 4. Diploma in Eco-Tourism and Diploma in Nursery Technology and Orchard Management

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the action taken

Approved by the IQAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	12	0	0	0
PG	12	0	0	0
UG	04	0	01	01
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	02	0	02	02
Certificate	0	0	0	0
Others	0	0	0	0
Total	30	0	01	01
Interdisciplinary	0	0	0	0
Innovative	0		0	0

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options: **Core/Elective option**
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12
Trimester	NIL
Annual	04

- 1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☐ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

- 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Semester run PG programs (Kumaun University)

- 1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	23	16	07	0	

2.2 No. of permanent faculty with Ph.D.	19
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	11	19	0	0	0	0	0	0	0	0

2.4 No. of Guest and Visiting faculty and Temporary faculty	12	0	0
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	4	14	4
Presented papers	4	14	4
Resource Persons	0	0	0

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Remedial Classes/ Guest lectures/ Use of Smart boards

2.7 Total No. of actual teaching days

during this academic year	208
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)	QB , Spot Tests
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	BOS -05	0	0
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2.10 Average percentage of attendance of students	85%
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2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Name of the Course	Total no. of students appeared	Division				
			Distinction %	I %	II %	III %	Pass %
UG	B.A.	442	1	2	74	15	90.5
	B.Sc.	39	15	33	50	7	90
	B.Com.	44	3	7	60	13	79.5
PG	M.A.	105	3	14.3	60	18	92.4
	M.Sc.	17		6	80	8	94
BEd		96	28	52	40	0	96

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC makes contribution towards the Teaching/Learning Process by

* Recommending the purchase of quality reference and text books as per the revised syllabi

* Encouraging the ICT mode of teaching.

* Enabling faculty development programmes

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	1
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	7	5		2
Technical Staff	12	7		3

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC has suggested pursuing the faculty members regarding Major /Minor Projects.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	01
Outlay in Rs. Lakhs	NIL	NIL	NIL	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	09	02	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	01	0

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects (other than compulsory by the University)	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **NA**

UGC-SAP	<input type="text"/>	CAS	<input type="text"/>	DST-FIST	<input type="text"/>
DPE	<input type="text"/>			DBT Scheme/funds	<input type="text"/>

3.9 For colleges

Autonomy	<input type="text"/>	CPE	<input type="text"/>	DBT Star Scheme	<input type="text"/>
INSPIRE	<input checked="" type="text"/>	CE	<input type="text"/>	Any Other (specify)	<input type="text"/>

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	04
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations **NIL**

International	<input type="text"/>	National	<input type="text"/>	Any other	<input type="text"/>
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3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : **NIL**

From Funding agency	<input type="text"/>	From Management of University/College	<input type="text"/>
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Total	<input type="text"/>
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3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year **NIL**

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) **NIL**

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS: **NIL**

University level State level

National level International level

3.24 No. of Awards won in NCC: **NIL**

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Seven day NSS special camp in nearby village
- Blood donation camp
- Community awareness for drug and liquor prohibition

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	48500 m ²			48500 m ²
Class rooms	25			25
Laboratories	11			11
Seminar Halls	2			2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others Campus Beautificaion And Levelling			MP and MLA fund	1.5 +3.0 Lacs

4.2 Computerization of administration and library

Computers are available both for administrative and library purposes.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	51315		126		51441	
Reference Books	135				135	
e-Books						
Journals	06				06	
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	56	01	Enabled	Yes	01	05	12	

Added								
Total	56	01	Enabled	Yes	01	05	12	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer training is being provided to the students under Project "Shikhar" (A project initiated by Uttarakhand govt.)

Number of students registered in current Year =45

Number of certificate /diploma awarded: 45

4.6 Amount spent on maintenance in lakhs :

i) ICT

0.36

ii) Campus Infrastructure and facilities

4.5

iii) Equipments

0.7

iv) Others

Total :

5.56

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Use of Smartboards.
2. Career counseling cell.

5.2 Efforts made by the institution for tracking the progression

Mentoring system for M.Sc . students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1974	208	7	93 (B.Ed)

(b) No. of students outside the state

113

(c) No. of international students

0

No	%
813	37

Men

Women

No	%
1379	63

Last Year						This Year					
General	SC	S T	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1612	586	6	80		2284	1466	647	2	77		2192

Demand ratio NA

Dropout % NA

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Voluntary efforts are being provided by the faculty members for the preparation of various competitive examinations through tutorials and remedial classes.

No. of students beneficiaries

62

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

- Mentorship for PG students .
- counseling to entry level students at the time of admission in to UG/PG programs.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01*	23	11	38

* Drug factory Ranikhet

5.8 Details of gender sensitization programmes

- Through NSS community outreach program
- Anti ragging cell
- Grievance redressal cell

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events: 01

State/ University level

National level

International level

No. of students participated in cultural events: NIL

State/ University level

National level

International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	484	2199442
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Books in library as per the revised syllabi

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

Creating and nurturing a learning community where excellence and capacity building is expected of every student.

Mission

The college provides an environment conducive to intellectual curiosity and innovation through igniting the spark so as to Shine and Lead. We guide and motivate Human Resources towards perfection and serve as an educational leader; contributing its resources to the intellectual , cultural , physical and economic vitality of the region in order to ensure inclusive growth of all the stakeholders.

6.2 Does the Institution has a management Information System : NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Decided by the affiliating Kumaun University, Nainital

6.3.2 Teaching and Learning

ICT enabled teaching coupled with student seminar.

6.3.3 Examination and Evaluation

Question bank preparation

6.3.4 Research and Development

Field work and pre PhD course

6.3.5 Library, ICT and physical infrastructure / instrumentation

New books have been procured in the library.

ICT enabled class rooms, power backup and various instruments.

6.3.6 Human Resource Management

Workshop for ministerial staff for computer literacy are being organised intermittently.

Faculty development programme through RCs , OPs, and inter-departmental seminars.

6.3.7 Faculty and Staff recruitment

Recruitments are done by the UKPSC.

6.3.8 Industry Interaction / Collaboration

Drug factory Ranikhet and IMPCL, Mohan

6.3.9 Admission of Students

Career counselling for entry level students.

6.4 Welfare schemes for : As per Government rules.

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			√	IQAC
Administrative	√	State Government auditors		

6.8 Does the University/ Autonomous College declares results within 30 days? **NA**

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? **NA**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?
NA

6.11 Activities and support from the Alumni Association

Alumni meet is organised every academic session.

6.12 Activities and support from the Parent – Teacher Association

The college has a PTA body, which looks after the immediate local demands.

6.13 Development programmes for support staff

Workshop for ministerial staff for computer literacy are being organised intermittently.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- LED bulbs for light and low power budget appliances are preferred.
- Water harvesting for captive use.
- Green composting and waste disposal.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Subject wise question banks have facilitated the value added learning for the stakeholders.
- ICT enabled teaching and learning methods have been employed for the larger benefits of the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Development of basic infrastructure/ lecture rooms /playground /conference room etc.
- Upgradation of labs and purchase of instruments/books as per the revised syllabi
- Organising inter- departmental seminar / workshops.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Green initiative undertaken by the Department of Botany.
- Watershed development.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Social outreach programmes through NSS and Ranikhet Forest Division for afforestation , environmental protection and Nature Regeneration.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

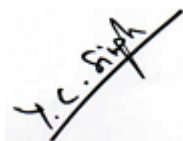
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

The college has significant potential to cater to the academic needs of the students and the society at large but due to lack of consistent recurring grants, various prospering opportunities are not exploited.

8. Plans of institution for next year

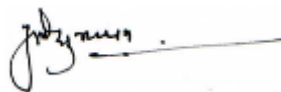
- Development of basic infrastructure/ lecture rooms/playground/conference room etc.
- Upgradation of labs and purchase of instruments as per the revised syllabi .
- Organising inter- departmental seminar / workshops.
- Digitalization of the Library.

Name *Dr. Y C Singh*



Coordinator, IQAC

Name *Dr. P.K.Pathak*



Chairperson, IQAC

Annexure 1:

(ACADEMIC CALENDER FOR 2013-14)

Government PG College Ranikhet

Kumaun University Nainital

1. Sale of admission for all classes : 15 June, 2013*
2. Last date of submission of admission forms : 11 Augus, 2013*
3. Last date of admission in all classes : 30 Augus, 2013*
4. Date of commencement of Teaching : 15 July, 2013
5. Improvement Examinations for all Classes : September, 2013*
6. Entrance test for Ph.D. Programmes : November, 2013*
7. Last date for submission of Examination forms (Reg. & Pvt.) : 15 Dec. 2013*
8. Submission of Examination forms with late fee (Reg. & Pvt.) : 15 January, 2013*
9. Winter Vacation : 2 Jan 2014-15 Feb. 2015 (Tentative subject to State Government directions)
10. Re-opening of campuses : 16 February, 2014
11. Annual Examination start : 18 March, 2014
12. Last date for Practical Examination : 16 March, 2014 (UG/PG Classes)
13. Summer Vacation: 15 June 2014-30 June 2014
14. Result of all classes to be declared by : June, 2014
15. The academic calendar is indicative and is subject to further changes as per the direction and decisions of the decisive committees of the University.

Semester system : (Odd semester)

1. Sale of admission for all classes : 15 July, 2013
2. Last date of submission of admission forms : 16 Augus, 2013
3. Last date of admission in all classes : 28 August, 2013
4. Date of commencement of Teaching : 30 August, 2013
5. Last date for submission of Examination forms : 05 Nov., 2013
6. Last date for Practical Examinations : 15 Dec., 2013
7. University Semester Examination : 16 Dec., 2013 to 31 Dec., 2013
8. Winter Vacation : 02 Jan., 2014 to 15 Feb., 2014

(Even Semester)

1. Sale of admission for all classes : 01 Feb., 2014
2. Last date of submission of admission forms : 08 Feb., 2014
3. Last date of admission in all classes : 11 Feb., 2014
4. Date of commencement of Teaching : 13 Feb., 2014
5. Last date for submission of Examination forms : 16 April, 2014
6. Last date for Practical Examinations : 31 May, 2014
7. University Semester Examination : 01 June, 2014 to 15 June, 2014
8. Summer Vacation : 16 June, 2014 to 30 June, 2014

Note: - The academic calendar is indicative and is subject to further changes as per the direction and decisions of the decisive committees of the University.

